臺北醫學大學 TAIPEI MEDICAL UNIVERSITY

Taipei Medical University Exchange/Medical Elective Programs

Application for Admission

Notice

1. Applicants need to be a current student or a graduate from another university or an equivalent institute in another country (undergraduate students in the 5th year or above; in the 6th or the 7th year of the medical program; the 3rd year or above of the post-baccalaureate program; other majors in the two final years of the graduate studies). .

2. All submitted materials must be presented in English or in Chinese.

3. Available Programs:
   - Course program and
   - Medical elective program are provided for foreign applicants to apply.

4. Applicants must be able to communicate in Chinese or English.

5. Applicants need to provide health record, immunization record within the last three months prior to arrival; in addition, proof of personal health/accident insurance with overseas coverage or proof of national health insurance is required.

6. Applicants who apply for course program are “Program Students” (PS), while applicants who apply for medical elective program at TMU’s affiliated hospitals are “Medical Elective Students” (MS) in the following description.

7. For safety reasons, PS and MS are strictly prohibited from making any clinical decisions or physician behavior; including inquiring or touching the patient, diagnosis or giving advices on any medical issues during the program span even if the applicant holds a medical doctor license in a foreign country.

8. The MS has to choose from TMU affiliated hospitals for apprenticeship. Details about Taipei Medical University Hospital (TMUH), Wan Fang Hospital (WFH), and Shuang Ho Hospital (SHH) can be found at : https://medicine-en.tmu.edu.tw/education-admission/medical-elective-application-process/subject-introduction/

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Materials Required for Application

1. Application form
2. Copy of valid student ID or working badge (copy both sides if necessary)
3. Official transcript
4. Proposal for studying or apprenticeship describing goals and objectives (2-3 pages)
5. For the PS, one recommendation letter from a professor who is familiar with the applicant's academic performance; for the MS, one recommendation letter from the Dean of the Medical School or the head of the department to which the applicant belongs at the hospital
6. Curriculum Vitae
7. Copy of valid passport
8. One 1" photo for badge when check-in in hospital
9. Three booster shots identification

Submit above documents to online application. Applicants are responsible for ensuring the documents to be delivered to TMU in due course.

Fees

- For the PS, the fees vary according to the policy of the applied affiliation.
- For the MS, the training fees are US$150 per week. Exchange students from the SCOPE/SCORE program or TMU's partner institutions are exempt from the fees.
- The fees are non-refundable after registration.

Deadline

Application materials must reach to our online application form at least three to six months prior to the starting date.

Attendance and absence

PS and MS must attend scheduled courses or meetings. In case of sickness or accident, PS and MS can ask for leave according to the absence policy of the applied affiliation.

Certification

PS and MS will receive a certificate issued by the university after finishing all study/training courses.

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Photo

NON-DEGREED MEDICAL ELECTIVE/INTERNSHIP/EXCHANGE PROGRAM APPLICATION FORM

Applicant's Information

Last name _____ First name _____ Middle name _____ Title □ Mr. □ Mrs. □ Ms.

Nationality _____ Place of birth _____ Date of birth (yyyy/mm/dd) ____/____/____ Passport No _____

Home address _____ E-mail address _____

Contact Person in Home Country

Full name_____ Tel no_____ Relationship _____

Current College / University or Affiliation _____ Major _____ Partner Institution □Yes □No

Current Year _____

Period (yyyy/mm to yyyy/mm) _____

Address_____

Duration of study, research or medical elective

From ____/____/____ (yyyy/mm/dd) to ____/____/____ (yyyy/mm/dd)

Chinese and English language proficiency, put "X" in the proper block 中英文語言程度

Ability	Listening		Speaking		Reading		Writing	
	Chinese	English	Chinese	English	Chinese	English	Chinese	English
Good								
Average								
Poor								

【Medical elective applicants only】

Intended courses/ department, in order of preference

Taipei Medical University hospital	**Shuang Ho Hospital**	**Wan fang Hospital**
1. _____	**1.** _____	**1.** _____
2. _____	**2.** _____	**2.** _____
3. _____	**3.** _____	**3.** _____
4. _____	**4.** _____	**4.** _____

***** Rotation programs run by week, the student may stay with each department for no more than two weeks.

Does your home university require its own evaluation form? ☐Yes ☐No

【Program applicants only】

Applicant's signature_____ **Date**_____

【For office use only】

科部審查意見：□同意 □不同意，原因：_____

經辦人簽名：_____ 單位主管簽名：_____

Check List (*Applied*)

Tick		Documents
	Materials Required When Applying	**1) Application form**
		2) Copy of valid student ID or working badge (copy both sides if necessary)
		3) Official transcript
		4) Proposal for studying or clerkship (Please describe the goals and objectives)
		5) One Recommendation letter from the head of applicant's department
		6) Curriculum Vitae
		7) Copy of valid passport
		8) One 1" photo for badge when check-in in hospital
	Materials Required after receiving the acceptance letter	**9) Proof of insurance**
		10) Current immunization record (For applicants who apply for hospital clerkships)
		11) Health record (For applicants who apply for hospital clerkships)
		12) Flight details (Please provide them before your arrival)

Note:

1. A complete application must include this checklist and all documents listed above, please submit your application while all documents are collected completely.
2. Tick the items you have submitted.
3. Please upload above documents along with application form to our online application.
4. No application documents will be returned regardless of application outcome.